

## FAMILY CENTER BUILDING RENTAL INFORMATION

The Altavista Area YMCA offers several **Rental Agreements** to help accommodate your social needs. Below is a list of spaces available and pricing. There is a special section devoted to Renter Responsibilities for questions concerning the security deposit. Rental parties will be held one at a time. Full payment is due one week prior to rental date. There is a 15% cancellation fee. If you have further questions, please contact the YMCA at 369-9622.

### FAMILY CENTER

**Birthdays** – Rooms available for Birthday parties for children 12 years of age and under include the Kitchen, Dining Room, and Multipurpose Room.

Cost: During normal operating hours- Members \$50 plus \$25 security deposit.

Cost: for Non-members \$75.00 plus \$25 security deposit

Cost: Special request when we are closed- members \$90 plus \$25 security deposit.

Cost for Non-member \$110 plus \$25 security deposit

Renters may have access to the rooms 1/2 hour before party to decorate.

- Party and set up/clean up should last no longer than 4 hours.
- Tables are not to be moved from Dining Room.

### **Pool Parties**

Cost: Members \$125 minimum fee or \$5 per person, whichever is greater plus \$25 security deposit. Cost: Non-member: minimum fee \$150 or \$5 dollars per person whichever is greater plus \$25 security deposit. **If renting during operating hours the limit is 20 guests.** Pool time is limited to 1½ hours & total party time is limited to 3 hours excluding 30 minute set up and 30 minutes clean-up. Children under 5 years of age will have an adult in pool with them.

### RENTER RESPONSIBILITIES

1. Renter must supply one responsible adult for every five children 2 years old or younger; one adult for every ten children ages 3-4 years old; one adult for every twelve children 5 years old and older. If children under 5 years old will be in the pool, an adult will also need to be in pool.
2. Renter is responsible for supervising children at all times.
3. A YMCA staff member must be in the building, but is not responsible for supervising or entertaining the children.
4. All food and paper products will be supplied by the renter/caterer.
5. There is to be no use of tobacco products or alcohol inside the building. Alcohol is not allowed on the YMCA premises, but tobacco products may be used outside the building if all refuse is disposed of properly.

6. Music must be kept at a low volume so that it can not be heard or felt at the street.
7. Renter is responsible for leaving the facility as found:
  - Place all trash in trash cans.
  - Remove all decorations.
  - Wipe down tables and clean any spills.
  - Put chairs on top of tables.
  - Dust mop floor.
8. Renter is responsible for any damage to the facility; extent of responsibility is not limited by the size of the Security Deposit.

***If all of these responsibilities are met, the Security Deposit will be refunded.***

**POOL RULES INCLUDE, BUT ARE NOT LIMITED TO:**

Swimmers will be tested to swim in the deep.

Non-swimmers will be provided with life vests.

No running.

No flips, turns/spins, or backwards entries from the side of the pool and or diving blocks.

No diving in water less than 7 feet deep.

No food or drink allowed in the pool area.

No splashing or rough play.

No kickboards or pull buoys will be used at pool party

Balls, noodles, & diving rings will be provided for the party, but put away at the discretion of the guard if rules are being broken using the toys.

Obey the lifeguard at all times.

# FAMILY CENTER BUILDING RENTAL AGREEMENT

Group Name: \_\_\_\_\_ Person Responsible: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: Day: \_\_\_\_\_ Night: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_ Number of Participants expected: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Time Requested: \_\_\_\_\_

Please mark the facility use needed:

\_\_\_\_\_ Kitchen/Dining Room/Multipurpose Room for children's party.

Cost: During normal operating hours- Members \$50 plus \$25 security deposit.

Cost: for Non-members \$75.00 plus \$25 security deposit

Cost: Special request when we are closed- members \$90 plus \$25 security deposit.

Cost for Non-member \$110 plus \$25 security deposit

Party time is limited to 3 hours excluding 30 minutes for set up and 30 minutes for clean-up.

\_\_\_\_\_ Pool/Dining Room/Kitchen

Cost: Members \$125 minimum fee or \$5 per person, whichever is greater plus \$25 security deposit. Cost: Non-member: minimum fee \$150 or \$5 dollars per person whichever is greater plus \$25 security deposit. **If renting during operating hours the limit is 20 guests.** Pool time is limited to 1½ hours & total party time is limited to 3 hours excluding 30 minute set up and 30 minutes clean-up. Children under 5 years of age will have an adult in pool with them.

All Family Center rentals will be cleared through the Aquatics Director.

There is a cancellation fee of 15%. Full payment is due one week prior to rental.

I, \_\_\_\_\_, acknowledge that I have received and read the Altavista Area YMCA Building Rental Information Sheet and do agree to abide by said rules.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

-----OFFICE USE-----

Security Deposit Rec'd \$ \_\_\_\_\_ Rental Fee Rec'd \$ \_\_\_\_\_ Total Received: \$ \_\_\_\_\_

YMCA Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_